

May, 2011

Dear Parents:

An explanation of our SCRIP program.

### **What is SCRIP and why do we have SCRIP?**

SCRIP is a wonderful fundraising program that St. Edward School launched in the 2009-2010 school year. SCRIP is a well established, on-going fundraiser for many non-profit organizations. SCRIP is an easy way to raise necessary funds for the school without any additional out of pocket expenses to the parents, as St. Edward School earns a small percentage of each sale. Purchase cards that you would use for everyday expenses. If you go to Starbucks every morning, you can use SCRIP cards instead of paying by cash/check/debit at the store. Grocery shopping, school supplies, office supplies, birthday gifts, travel needs, clothes, shoes, pet needs, pharmacy, you name it, we probably have the cards. You buy a \$100 card, and \$100 is what you pay for the card and \$100 is what you can spend with the card - there is no extra cost to you. Participation in this national fundraising program supports the educational experience of all our students. Encourage family members, friends, co-workers, and neighbors to support our school!

### **Where can I purchase SCRIP and how do I order?**

You can purchase SCRIP on a weekly basis by going to [www.ShopWithScrip.com](http://www.ShopWithScrip.com) and create your account. Detailed instructions on how to do this follows. You may also purchase selected cards on hand through the school. See the back of this page for the schedule. SCRIP will be available year round, even during the summer. The weekly orders need to be submitted to the office with a copy of your order confirmation sheet from the ShopWithScrip website and the payment by Mondays at 3p.m. You will then receive your order by Friday. If there is no school on Monday, the orders need to be submitted by the previous Friday at 3p.m.(the Friday before the Monday holiday) in order for you to receive your cards on the following Friday. Your order will not be processed without payment. If you know you are going to the GAP on the weekend, order the cards on Monday, pick them up on Friday. Do you have a birthday party at a restaurant? Then order the cards for that restaurant.

### **What is my obligation?**

Each family is to earn \$250.00 (profit) for the school year. Each retailer offers a different rate, so be sure to look through the list of retailers available at [www.shopwithscrip.com](http://www.shopwithscrip.com). You will have almost a full twelve months to reach this goal starting May of 2011 through April 2012. That is less than \$21 profit a month.

### **How do you keep track of my purchases?**

Each time you order online, you print the order confirmation sheet and submit with your payment to the office. This form is kept for recording your purchases. It is very important that you have your registered family name along with oldest child's name on the form. If you are submitting more than one form for your friends, relatives, neighbors and co-workers, make sure that each form has the family name and child's name. You can put your own memo on each page for a personal reference. Mrs. Dagan will send out a notice with an update of your fundraising every 2 months starting the end of September to let you know how you are doing.

## Where do I pick up my orders?

Your weekly orders placed by Monday 3pm will be ready for pick up Friday of the same week. We have parent volunteers handing out scrip at the Parish Hall. They will also be selling selected gift cards from our supply.

### Schedule while school is in session:

**MON-** 7:50 a.m. – 8:30 a.m.            and            2:50 p.m. – 3:20 p.m.

**WED-** 7:50 a.m. – 8:30 a.m.            and            12:20 p.m. – 12:50 p.m.

**FRI -** 7:50 a.m. – 8:30 a.m.            and            2:50 p.m. – 3:20 p.m.

### Summer Schedule:

**Weekly orders:** Orders in at the office with your payment by Monday 2pm will be ready for pick up on Thursday or Friday at the office until 2pm. However, in the event that weekly orders are small, we may wait to order until the following week. If that's the case, you'll be notified on Tuesday.

**In Stock items:** Available to purchase every day, Monday through Friday before 2pm from the office.

Last week of July and first week of August SCRIP selling will be closed.

**If you are interested in being a volunteer for SCRIP, please contact**

**Rocio Lopez at (510) 376-9850.**

Thank you in advance for your efforts,

*The SCRIP Team*

Example of monthly SCRIP purchase:

Grocery Store: \$500 (rate 2% to 5%) - profit \$10 - \$25 (available stores: Safeway, Raley's, Whole Foods, Lucky, Marina, Ranch 99, Lion Foods, Chavez Meat Market, etc)

Gas: \$400 (average 2%, 2 cars, \$50 per car a week) - profit approximately \$8 (available stores: Chevron, Arco, Shell, etc)

Dining \$100 (average 9%) - profit around \$9

Coffee break \$60 (Starbucks 7%) - profit \$4.20

Total profit per month: \$31.20 - \$46.20

Just with these purchases, you will easily meet \$250 by end of April 2012. Use SCRIP cards for your other everyday needs along with Christmas shopping, and you'll reach your goal much quicker.

Remember, any extra profit earned from SCRIP can be applied toward other fundraising goals such as raffle tickets, and walk-a-thon. If you have met all of your PTG fundraising goals, then 50% of any additional SCRIP profit earned prior to May 1, 2012 can be used as a tuition credit on the first tuition payment of the 2012-2013 school year.

Creating an account on [www.ShopWithScrip.com](http://www.ShopWithScrip.com)

1. Go to the above website, and click 'create account'
2. First Name and Last Name entered on this account will appear on the order confirmation sheet. Therefore, it is helpful for the volunteers if you could use the last name that is registered at school. First name can be of the student, or the parent.
3. Click 'I accept' to proceed.
4. Enter School Enrollment code (St. Edward School's code: EA1B7L7822735). This will link your account to St. Edward School.
5. Ready to shop.
6. Once shopping is done, click 'checkout', then 'confirm the order'.
7. Print order confirmation sheet, and drop it off with your payment to the office.

**Current In-Stock SCRIP (as of August, 2011)**

**ST. EDWARD SCHOOL - IN-STOCK SCRIP PURCHASE FORM**

Family Last Name: \_\_\_\_\_ Oldest Child & Grade: \_\_\_\_\_ Date: \_\_\_\_\_

	Store Vendor	Amount	Qty.	Subtotal
Grocery Stores	Chavez Meat Mkt.	\$10.00		
	Lion Food Center	\$10.00		
	Lucky/Food Max	\$100.00		
	Marina Foods	\$10.00		
	99 Ranch Market	\$25.00		
		\$100.00		
	Raley's	\$50.00		
	Safeway	\$100.00		
Retail Commercial Stores	Gap / Old Navy	\$25.00		
	Kohl's	\$25.00		
	Macy's	\$25.00		
	Marshall's / TJ Maxx	\$25.00		
	Target	\$25.00		
		\$100.00		
	Walmart	\$25.00		
		\$100.00		
<b>Subtotal Qty &amp; Amount</b>				

	Store Vendor	Amount	Qty	Subtotal
Restaurants	Chevy's	\$25.00		
	Chili's / Macaroni Grill	\$25.00		
	Olive Garden	\$25.00		
	PF Chang	\$25.00		
	Texas Roadhouse	\$25.00		
	TGI Friday's	\$25.00		
	Food/Coffee	Burger King	\$10.00	
KFC		\$5.00		
Starbucks Coffee		\$10.00		
Gas	Arco	\$50.00		
	Chevron	\$50.00		
	Shell	\$50.00		
Misc:	CVS Pharmacy	\$25.00		
	Home Depot	\$100.00		
<b>Subtotal Qty &amp; Amount</b>				

# of Cards: \_\_\_\_\_ SCRIP Total (\$): \_\_\_\_\_ Check #/Cash Receipt # \_\_\_\_\_ Sold By: \_\_\_\_\_